

City of Derby

Board of Aldermen / Alderwomen

First Ward

Barbara L. DeGennaro
Thomas J. Donofrio
Bev Moran

Second Ward

Joseph L. DiMartino
Evelyn Browning
Ronald M. Sill

Third Ward

Jim DiMartino
Louis Oliwa
Charles Sampson

Board of Aldermen/Alderwomen Meeting Minutes

Derby City Hall

1 Elizabeth Street, Derby, CT

April 11, 2019

1. Call to Order.

Mayor Dziekan called the meeting to order at 7:00 PM.

2. Pledge of Allegiance.

Mayor Dziekan led the Pledge of Allegiance.

3. Roll Call

The Board of Aldermen / Alderwomen members present were Barbara DeGennaro, Thomas Donofrio, Joseph DiMartino, Evelyn Browning, Charles Sampson, Bev Moran, Louis Oliwa, Ronald Sill and Jim DiMartino.

4. Adoption of the Agenda

No changes were made.

5. Public Portion

Joann Welch 40 E Street – Spoke about the 16 properties that were damaged by the construction company working on the athletic field. She asked the Board for help.

Attorney Cava – Started to speak about the water tower, but Mayor Dziekan asked him to reserve his comments until that item is discussed.

Jack Walsh – working with Naugatuck Valley River trail

David of (59) 60 E. Street – spoke regarding his mother's damaged properties. The guardrail was taken out by 65 and no one will repair it. He keeps being told it will be fixed and nothing happens.

Richard Linder – Asked about the bidding process for Minerva Street. He is opposed to a closed bid process. Attorney Marino said that when it is on the agenda the aldermen will decide if it is a closed or open bid. It is expected to be on the agenda in a couple months.

Attorney Marino said that on April 3rd Turco stated they are requesting a meeting with their insurance company and the city. Once the meeting is scheduled they will let the public know- the public will not be invited to attend, but he will advise the public of the status.

John of 50-52 E Street 54-56 E Street spoke regarding his father's property. They have a drainage easement where the catch basin is and it's filled. He's concerned about another rain event and the same thing will happen. They cleared the area and are working with Public Works to clean the area. They are trying to be proactive and clean the area so Public Works will have access.

Mr. Sill asked if the aldermen could be involved in the meeting with Turco. Attorney Marino said yes and he will update the Board.

6. Department Head Reports

6.1. Finance Director

Ms. DeGennaro asked if they were going to come back to Operations & Procedures for the technology issues. Mr. Coppola said yes.

6.2. Police Department

No representative was present.

6.3. Fire Marshal

Mr. Donofrio asked about the property next door. Attorney Marino said that the city received a report from a licensed engineer that the building was not in imminent danger of collapse, but that was based on the interior of the building. The city advised the owner that scaffolding was needed to protect the public.

Mr. Sill asked about 35 Fifth Street – Mr. Hawks said he doesn't have any information. Mr. Sampson said that quotes were received by the BOE.

6.4. Fire Department

Nothing was discussed.

6.5. Office of Emergency Management

No representative was present.

6.6. Storm Ambulance Corps

Nothing was discussed.

6.7. Board of Education

Dr. Conway was not available to attend.

6.8. Public Works

Mr. Donofrio asked about the guardrail. Mr. Armeno said that the guardrail was looked at, but he didn't believe it was that bad. He will take a look at it tomorrow.

Ms. DeGennaro asked about the gas situation. Mr. Armeno said that he hopes the new report will be ready next month. Bids will be put out on Monday for the tank removal. They are awaiting pricing for the line painting.

6.9. Water Pollution Control Authority

Nothing significant was discussed.

6.10. Building Department

Mr. Donofrio asked about a ticket for blight. Mr. Cota said the UI Company assisted them in the past and they are meeting with them tomorrow.

6.11. Facilities Inspector

Mr. Sill asked about 226 Hawthorne Avenue – Mr. Sarmiento will have someone look into the debris at that address.

6.12. Parking Division

Nothing was discussed.

6.13. Revolving Loan Fund

Nothing was discussed.

6.14. Chief of Staff

Mr. Sill asked about the RT 34 Project. He said there were issues with UI, but the timetables are back on track. He said utility work will begin this year, but construction of the roadway won't begin until, hopefully, spring.

6.15. Economic Development Liaison

Nothing was discussed.

6.16. Corporation Counsel – Including Planning and Zoning, Labor Counsel, and Outside Counsel

Nothing was discussed.

6.17. Parks and Recreation

Mr. Cota said they finished the sub-committee for the maintenance plan and the paperwork was forwarded to Marc. Ms. DeGennaro asked Marc to add those documents to the next OP packet.

6.18. Cultural Commission

No representative was present.

6.19. Website Report of tickets for the month

Nothing was discussed.

6.20. Athletic Complex Building Committee

No representative was present.

6.21. Field House and Baseball Field Building Committee

No representative was present.

7. Administrative & Appointments

7.1. Approval of Minutes

7.1.1. Move to approve minutes from Regular Meeting – March 14, 2019

Motioned to approve by Mr. Sill seconded by Mr. Sampson and the motion carried. Mr. Joe DiMartino abstained.

7.2. Move to approve tax refunds in the amount of \$3,041.21.

Motioned by Mr. Donofrio, Mr. Sampson seconded. Mr. Garofalo said there was a typo and it should read \$3014.21. The motion was amended by Mr. Donofrio and Mr. Sampson. The motion carried.

7.3. Appointments to Boards and Commissions

A republican caucus was held at 7:29 PM. The meeting was reopened at 7:33 PM.

Move to approve the following appointments as recommended by Mayor Richard Dziekan:

7.3.1 Board of Apportionment and Taxation (Republican Member of BOA/A Only)

Robert Forte – Effective Immediately – replacing vacant seat of Phyllis Sochrin – Expires 12/7/19

Unanimously decided during the republican caucus.

7.3.2 Planning and Zoning Commission

Raymond Sadlik – Regular Member – Effective Immediately – replacing vacant seat of Richard Stankye Expires 2/29/20

Move to approve by Mr. Sampson, seconded by Mr. Sill. Ms. DeGennaro abstained motion carried.

Thomas Lionetti – Alternate Member - Effective Immediately, replacing vacant seat of Raymond Sadlik – Expires 2/28/21

Move to approve by Mr. Sampson, seconded by Ms. Moran and the motion carried. Ms. DeGennaro and Mr. Donofrio abstained.

8. Committee Reports

8.1. Blight Committee

8.1.1. No action items.

8.2. Community Relations

8.2.1.No action items.

8.3. Operations and Procedures

8.3.1.Johnson Control / ECG Energy Improvement Project – Update only on procedure for progress reports.

Ms. DeGennaro said they will be forwarding a report to the full board monthly beginning May.

8.3.2.Mid-Year Tax Suspense List dated March 19, 2019 (Grand list years 2004-2017)

Ms. DeGennaro said that the aldermen received the list and would like to review it at subcommittee on May 23rd to try to help condense the list.

8.3.3.Move to adopt Resolution regarding the initiation of action for the amendment of the Charter of the City of Derby pursuant to Section 7-188 of the Connecticut General Statutes.

Mr. Sampson tabled this item, Ms. DeGennaro seconded and the motion carried.

8.3.4. Move to adopt a Resolution entitled "Small Cities Grant 2019" dated April 11, 2019, waive its reading, and incorporate its full text into the permanent record of the meeting.

Move to approve by Ms. DeGennaro, seconded by Mr. Donofrio and the motion carried.



**CERTIFIED RESOLUTION OF APPLICANT
SMALL CITIES PROGRAM**

Certified a true copy of a resolution adopted by the City of Derby at a meeting of its Board of Aldermen/Alderwomen on March 14, 2019 and which has not been rescinded or modified in any way whatsoever.

Marc J. Garofalo, Town & City Clerk

Date

(SEAL)

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93-3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commission of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the City of Derby make application to the State for \$1,500,000.00 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Aldermen/Alderwomen:

That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of the Connecticut General Statutes; and,

That the filing of an application by the City of Derby in an amount not to exceed \$1,500,000.00 is hereby approved, and that the Mayor is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the City of Derby.

8.4. Road Bond Project

8.4.1.No action items.

9. New Business

9.1. Move to adopt an Affirmative Action Policy Statement of the City of Derby dated 4/11/19, waive its reading and incorporate its full text into the permanent record of this meeting.

Move to approve by Mr. Sampson, seconded by Ms. Browning and the motion carried.

City of Derby

AFFIRMATIVE ACTION POLICY STATEMENT

As Mayor of the City of Derby, I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the City of Derby's work force or affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso November 21, 1975, and Executive Order 9, signed by Governor William A. O'Neill on January 3, 1984, I further state that this City of Derby will comply with the anti-discrimination provisions of the state and federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the City of Derby will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the City of Derby will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices, which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the City of Derby to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but, not limited to blindness, sexual orientation, political belief or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b) and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bona fide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The City of Derby will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below:

Dated April 11, 2019

13th, 14th and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive Order Number 9, the Connecticut Fair Employment Practices Law (46a-63-64). Discrimination against Criminal Offenders (46a-80). Connecticut General Statutes, Connecticut Code of Fair Accommodations Law (46-63-64), definition of Blind (46a-51 (1)), definition of Physically Disabled (46a-51 (15)), definition of Mentally Retarded (46a-51 (13)), cooperation with the Commission of Human Rights and Opportunities (46a-77), Sexual Harassment (46-60-(a) Connecticut Credit Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all City of Derby employees and will also be posted throughout the City of Derby. I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. The City of Derby will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve the successful implementation of our goals and objectives to Carlo Sarmiento, Fair Housing & Affirmative Action Officer, 203-736-1481, csarmiento@derbyct.gov.

Date

Richard Dziekan, Mayor

THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE FROM THE ADA-504 COORDINATOR BY CALLING 203-736-1481.

9.2. Move to adopt a Small Cities Program Citizen Participation Plan for the City of Derby dated 4/11/19, waive its reading and incorporate its full text into the permanent record of this meeting.

Motioned by Mr. Sampson, seconded by Mr. Sill and the motion carried.

CITIZEN PARTICIPATION PLAN

SMALL CITIES PROGRAM

CITY OF DERBY

The City of Derby has created this Citizen Participation Plan to provide for and encourage citizen to participate in the Community Development Block Grant (CDBG) program. This Plan is an essential element of the City of Derby's present and future community development process and has been developed to comply with the regulations and requirements of the CDBG program as administered by the Connecticut Department of Housing (DOH) and the U.S. Department of Housing and Urban Development (HUD). This Plan supersedes all other Citizen Participation Plans which may have been adopted by the City of Derby City Council.

The primary goal of this Citizen Participation Plan is to provide all citizens of the City of Derby with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of the City's CDBG program(s). The Plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for citizen participation in the community development process. Special emphasis has been placed on encouraging participation by persons of low and moderate incomes, residents of blighted neighborhoods, and residents of areas where community development funds are utilized.

Citizens are encouraged to participate in all phases of the CDBG program(s) and will be provided full access to program information. However, final responsibility and authority for the development and implementation of CDBG program(s) will lie with the City of Derby's City Council.

The City of Derby recognizes the importance of citizen participation in the development of plans and proposals under the Small Cities Community Block Grant Program and its responsibilities for citizen participation pursuant to Department of Housing regulations.

To achieve these goals, the City will hold at least two public hearings for each grant for the purpose of obtaining citizen views and responding to proposals and questions. One hearing will be held at the Application stage to allow the residents an opportunity to voice their concerns and desires for the development of the community. Particular emphasis on participation will be given to persons of low and moderate

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income who are residents of the areas or users of the facilities or services for which CDBG funds are proposed.

The Notices of the public hearing for the City's proposed Application will be published twice in a newspaper of general circulation. The first notice will be published no less than 15 days prior to the date of the public hearing and the second notice will be published no less than 3 days prior to the date of the public hearing. The hearings will be scheduled during a time when citizens are generally available to attend and at a time and location which is consistent with normal local practice.

In addition to the Department of Housing required notices for the public hearings, the City will also make efforts to inform those segments of the population which might not be reached through a newspaper notice that the public hearing is to be held. These efforts will be especially concentrated in the neighborhoods affected by the proposed project.

In addition to these existing Citizen Participation requirements, the City has reviewed and adopted the requirements of Section 508 of the Housing and Community Development Act of 1987 and certifies that it will:

A. General

- 1) Provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blight areas in which CDBG funds are proposed to be used, and encourage participation of residents of low and moderate income neighborhoods.
- 2) Provide citizens with reasonable and timely access to local meetings, information, and records including the proposed and actual use of funds.
- 3) Provide a reasonable level of technical assistance to persons or groups representative of low and moderate income at no cost who request assistance in developing proposals.
- 4) Hold at least two public hearings, at least one at the Application stage to obtain citizen views on the projects proposed and respond to proposals and questions. The hearing shall be held after adequate notice, meeting DOH requirements at a time and location convenient to potential or actual beneficiaries, consistent with local practice and with accommodation for the handicapped. The City will respond to proposals and questions at all stages of the process, including the development of needs and the review of proposed activities and review of program performance.
- 5) Provide for written answers to complaints and grievances, within fifteen (15) days.
- 6) Identify how the needs of non-English speaking residents will be met in the case of public hearings or meetings if a significant number of non-English speaking residents can be reasonably expected to participate.

B. Specific

- 1) The City will solicit input on local community development needs and proposed activities.
 - a. The City will furnish information concerning the amount of funds available and range of activities that may be undertaken.
 - b. Any special outreach to minority, low/moderate income, and proposed target areas will be designed to solicit input with regard to needs and priority concerns. This will be done so as to most effectively and directly reach

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special target groups, as well as citizens at large, and may include radio public service announcements, flyers, distribution through neighborhood or community associations, churches, City meetings, public service offices, newspapers, and so forth.

- c. The City will then finalize a proposed application, taking into account recommendations of public input, above, and any other information which is available to it.
 - d. As required by the Department of Housing, the proposed application will include the amount of funds estimated to benefit low/moderate income residents and the municipality's assessment of whether any displacement may occur as a result of activities assisted with CDBG funds. If displacement is proposed or may occur, plans for minimizing such displacement and for assisting persons actually displaced will be included in the application.
 - e. The proposed application will identify the citizen participation procedures containing all elements required by this Plan and local, State, and Federal law.
- 2) The City will promote public comment on the proposed Application and community development activities.
- a. Notice of availability of the proposed application may be made through news releases, flyers, public service announcements, or other appropriate means, including special efforts to target to low/moderate income, minority, and non-English speaking populations, as appropriate.
 - b. A public hearing will be scheduled to obtain comments on community development needs and on specific activities and scope of the proposed application. It will be held at a time and location convenient to citizens and that allows broad participation particularly by special target groups and low/moderate income persons consistent with local practice. Notices of each hearing will be published at least twice, on different days, by paid advertisement in a newspaper of general local daily circulation. The first notice must be published no less than two weeks prior to the date of the hearing. The second notice will be published in less than (3) three days prior to the hearing date. In the event of cancellation of the public hearing due to weather or other determination, the City will attempt to notify citizens by noting the cancellation and rescheduled date, time and location on its website and/or posting a notice at the hearing location with cancellation and rescheduled date, time and place. The City will attempt to contact persons who have expressed an interest in the Program if known, with the rescheduled hearing information. Affidavits of these notices will be submitted to the State Department of Housing as part of the formal application for assistance.
 - c. All public hearings and meetings will be handicapped accessible.
 - d. Timeliness will be defined as a minimum of two weeks comment period after public notices, mailing or notifications.
 - e. The City will take all public comment into account and formally review and approve the final application at a properly scheduled meeting of its City Council.
- 3) The City will provide special technical assistance to group representatives of low/moderate income persons.

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- a. The City will provide a reasonable amount of technical assistance through the use of either staff or consultants to persons or groups who are or who represent low/moderate income persons. This assistance shall be made available at no cost to the person or group. Such assistance will be provided upon request, with the amount and type of assistance to be provided determined by the Mayor.
 - b. The City shall include in all advertising, an address and/or phone number of the person who will be available to answer questions or provide additional information.
- 4) The City will identify the Needs of Non-English-Speaking Residents
- a. The City will identify any potential non-English speaking populations (by "lack of ability to speak English" as opposed to "language spoken at home").
 - b. If a significant non-English speaking population is determined by the City within the community, the City will publish notices of hearings in the appropriate language. The City will also provide a translator at hearings, as appropriate, and provide special technical assistance in defining needs, providing input, or obtaining information about the community development program, as needed and appropriate.
- 5) The City will provide for a Timely, Appropriate, and Effective Response to Citizen Complaints.
- a. The City will respond to all complaints within fifteen (15) days in writing. If a complaint is referred by the State Department of Housing, the State Department of Housing will be notified within fifteen (15) days as to the action taken or proposed.
 - b. All complaints are requested to be in writing and submitted to the Executive Assistant. Complaint forms are available to expedite this process, although any legible submission is acceptable. Verbal complaints shall be responded to in the same manner as other complaints outlined herein.
 - c. Patty Finn, Deputy Director of the Office of Community Development is designated as the Complaint Officer. If there appears to be a potential conflict of interest concerning the outcome of the complaint, the Mayor, shall appoint another person to act as the complaint officer for that particular case. If the complainant is not satisfied with the finding of the complaint officer, the complainant may appeal directly to the Mayor for reconsideration. The Complaint Officer, Patty Finn, may be reached at 203-736-1453 or pfinn@derbyct.gov. The citizen complaint procedure and the name and phone number of the complaint officer will be made public at the outset of the CDBG Small Cities grant.
- 6) The City will provide citizens with reasonable and timely access to information. In addition to records relating to the proposed use of funds during the application process, citizens will be provided reasonable access to general information about the community development program, and about the City's performance at all stages of the program, including information and records pertaining to the actual use of funds.
- a. Program files will be located in a convenient, central public place and be open to public review (with the exception of personal income data).
 - b. Semi-Annual reports will be provided to the Mayor and to other public forums or meetings, as required.

Dated April 11, 2019

- c. Semi-Annual and Annual Reports may be made available to the public as well as to the Department of Housing.
- d. On-going press releases and newspaper articles may be used in a way to highlight program activities.

7) Program Amendments

The City will provide citizens an opportunity to comment on, with reasonable notice, of any substantial change proposed to be made in the use of approved funds or the transfer of funds from one eligible activity to another, if appropriate. This will be done prior to notifying or requesting approval from the State Department of Housing.

In the case of program amendments or revisions to Program Income, the City shall follow the procedures outlined in accordance with DOH requirements.

The foregoing is adopted and approved this: 14th day of March, 2019

City of Derby
1 Elizabeth Street
Derby, CT 06418

Richard Dziekan, Mayor

9.3. Move to adopt a Fair Housing Resolution for the City of Derby dated 4/11/19, waive its reading and incorporate its full text into the permanent record of this meeting.

Move to approve by Mr. Sampson, seconded by Ms. Browning and the motion carried.

**FAIR HOUSING RESOLUTION
CITY OF DERBY**

Dated April 11, 2019

- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The City of Derby is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the City of Derby hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the City of Derby or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the City of Derby and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the City of Derby on March 14, 2019

Richard Dziekan, Mayor

9.4. Move to appoint members of a Charter Revision Commission pursuant to Section 7-190(a) of the Connecticut General Statutes.

Mr. Sampson tabled items 9.4 and 9.5.

9.5. Move to adopt resolution, pursuant to Section 7-190(b) of the Connecticut General Statutes, entitled "Direction to Charter Revision Commission" dated 4/11/19, waive its reading and incorporate its full text into the permanent record of this meeting.

9.6. Move to transfer the following vehicles from the Police Department:

- ~~Crown Victoria to the Derby Fire Department~~
- 2007 Ford Expedition to the Derby Water Pollution Control Authority

Motioned by Mr. Sampson, seconded by Ms. DeGennaro and the motion carried.

Mr. Sampson motioned to go to auction for the crown vic, Mr. Sill seconded and the motion carried.

10. Old Business

10.1. No action items.

11. Executive Session –

11.1. Regional Water Authority – Water Tank Agreement – Strategy and Negotiations

11.2. Sale of VARCA Building at 55 Coon Hollow Road – Strategy and Negotiations

Mr. Sampson motioned to enter into executive session at 7:45 PM and invite Corporation Counsel Marino, Mr. DiCenso, Jenna and Mr. Baklik and Mr. DiCenso. Mr. Sill seconded and the motion carried.

The meeting reopened at 8:55 PM.

12. Regular Session Action from Executive Session

12.1. Regional Water Authority – Water Tank Agreement – Discussion and possible action.

Mr. Sampson motioned to table. Ms. DeGennaro seconded and the motion carried.

12.2. Sale of VARCA Building at 55 Coon Hollow Road- Discussion and possible action

Mr. Sampson thanked the presenters for their bids and motioned to accept bid of Soccer Rugby Imports, Mr. Sill seconded and the motion carried.

Ms. DeGennaro said she was very touched and impressed by the other bidders. Attorney Marino asked the other bidders to stay in touch with Mr. DiCenso.

A bidder asked about the criteria for choosing the winning bid. Attorney Marino said that one of the bids required conditions that the city could not accommodate. He also asked if it was financially motivated. Attorney Marino said not completely, but that was a factor.

13. Adjournment

13.1. Mr. Sill motioned to adjourn at 9:00 PM, Ms. Moran seconded and the motion carried.

Respectfully submitted,

Terri Kuskowski

These minutes are subject to the Board's approval at their next scheduled meeting.